

LEYBOURNE VILLAGE HALL HIRE FEES

New Hire Fees commencing **1st April 2017**. All charges are PER HOUR unless otherwise stated.
Prices include Indemnity Insurance and VAT at 20%.

	<u>MAIN HALL</u>	<u>MEETING ROOM</u>
MONDAY – FRIDAY 7:30am to 10:00pm		
Minimum 1 Hour Booking + Holding Deposit of 20% for casual hirers (Non-Refundable)		
Leybourne Residents	£16.00	£6.50
Non-Residents	£17.50	£7.50
Pre-School	£16.50	£7.00

SATURDAY & SUNDAY **9:00am to 12 midnight**
Minimum 3 Hour Booking + Holding Deposit of 20% (Non-Refundable)

Leybourne Residents	£17.50	-
Non-Residents	£18.50	-

LICENSED FUNCTIONS (Saturday & Sunday)

Minimum 3 Hours Booking + Deposit of 20% (Non-Refundable)

The bar is available at further cost per hour. **£30.00**

This charge is to cover additional staffing costs.

PUBLIC HOLIDAYS & FESTIVE PERIODS (Easter & Christmas)

The Village Hall is closed.

USE OF MAIN HALL FOR ELECTIONS	350.00	-
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HOLDING DEPOSIT (Casual Users)

Holding deposits of 20% are to be paid at the time of booking.

DAMAGE DEPOSIT (Casual Users)

A refundable damage deposit of £75.00 is required with final payment.

FINAL PAYMENTS

All balance payments must be received 14 days prior to the event.